



# Update

July | 2018

## Early Childhood Services:

### Emergency procedures

Some OSHC services follow school emergency and evacuation procedures, which may not always be suitable. This is because access to some school areas, such as the administration office, may be limited after hours or during school holidays.

Approved providers should ensure that emergency procedures clearly define what to do in an emergency, particularly when an area may be inaccessible.

For information, refer to Education and Care Services National Regulation 97: 'Emergency and evacuation procedures'.

### Applications

To assist us process your application in a timely manner please ensure you have provided all the prescribed information at the time of lodgement. We are unable to progress incomplete applications so please respond to our request for additional information as soon as possible. We will attempt to support your request to process urgent applications where possible, but please keep in mind the legislative timeframes when submitting your application.

### Information Sessions

Over the past 2 months we have held a number of information sessions on the 2018 NQS, 'Exceeding' themes and an overview of our regulatory role. We've received very positive feedback about these sessions from approved providers and professional associations. Sessions are tailored to meet the specific needs of the provider or association. Please contact us if you have some specific needs we can support you with.

### Excellent rating

Congratulations to Concordia College OSHC, which was recently awarded an Excellent rating by ACECQA.

This service joins a select number of other education and care services SA with this rating:

Goodstart Early Learning, Parafield Gardens and Elizabeth Vale, Mount Gambier Children's Centre for Early Childhood Development and Parenting, Alberton Preschool, Chancery Lane Montessori Preschool, Jescott Montessori Preschool, Bertram Hawker Kindergarten, Scotch College Early Learning Centre, Wandana Preschool, Allenby Gardens Preschool and Swallowcliffe Preschool.

If your service is rated as Exceeding in all seven quality areas, you can apply for an Excellent rating.

## Keeping chickens safely

Many education and care services have chickens, and some chickens are free to roam in areas where children play. To reduce the risk of any children getting sick from animal contact, services should adhere to SA Health's booklet Animal contact guidelines.

Animals in a learning environment should:

- be away from food preparation and eating areas
- not be allowed in sandpits
- be housed in suitable cages or enclosures and, where necessary, be appropriately restrained
- have their cages or enclosures restricted to a designated area (or areas), where possible.

Further information can be found on the SA Health website: [www.sahealth.sa.gov.au](http://www.sahealth.sa.gov.au).

## Schools:

### Changes to school registration

Any school that wants to alter its registration must apply to the Education Standards Board and receive approval before changing the type of education services provided. Apply via the Application for changes to registration of a school in South Australia form: <http://www.esb.sa.gov.au/forms>.

Changes can include:

- year-level additions
- a new campus
- a change of governing authority
- a change of name
- campus closures.

Schools seeking to provide additional year levels should submit their applications as soon as possible. Enrolments must not be accepted until your application has been approved.

Please email [esb.schools.sa.edu.au](mailto:esb.schools.sa.edu.au) if you require further information or support.

### Contact Details

Education Standards Board

Phone: 08 8226 0077 or 1800 882 413

Website: [www.esb.sa.gov.au](http://www.esb.sa.gov.au)

Email: [EducationStandardsBoard@sa.gov.au](mailto:EducationStandardsBoard@sa.gov.au)