



Update

April | 2018

Self-Review And Verification Forms Due 29 June 2018

Thank you to all school principals who have conducted a self-review and verified that their school meets the *Standards for Registration and Review of Registration of Schools in South Australia*. Email your completed form to ESB.Schools@sa.gov.au on or before 29 June 2018.

Changing Your School Registration?

All changes to registration applications must be made on the Changes to Registration form <http://www.esb.sa.gov.au/forms> and approved by the Education Standards Board before making any changes to the type of education services provided.

Changes include year level additions, new/closure of campus, change of governing authority and change of name.

Schools seeking to provide additional year levels should submit their applications as soon as possible, as enrolments must not be accepted until your application has been approved. Please contact ESB.Schools.sa.edu.au if you require further information or support.

School Certificate Of Registration - Lost?

It is a requirement of the Act that the certificate of registration be displayed at all times in a conspicuous place at each of the school's campuses. If you require a new one, please email us at ESB.Schools@sa.gov.au. A new certificate will be emailed and a hard copy sent to you.

CRICOS

If you are new to the Provider Registration and International Student Management System (PRISMS) or would like a refresher, the Provider User Guide can be found on the PRISMS website and has step-by-step processes for most required functions. If you require further assistance email prisms@education.gov.au.

Avoid Late Fees: Update Your Details

To ensure we are sending information to the right person, all approved providers should ensure we have the correct details for your primary contact or 'person with management and control'. This is especially important when we issue invoices, as incorrect details can cause payment delays and late fees. You can update your details via the ACECQA portal, 'NQAIT System Log In', www.acecqa.gov.au.

Assessment And Ratings: Exceeding NQS Ratings For Standard

Feedback from the sector, asking for greater simplicity and clarity in the ratings system for services has resulted in changes to the way ratings are decided.

The authorised officer will assess the evidence against each standard. If all elements of a standard are met, each standard will be rated at either *Meeting NQS* or *Exceeding NQS*. Three themes must be demonstrated in service practice for a standard to be rated as Exceeding NQS:

Theme 1. Practice is embedded in service operations

Theme 2. Practice is informed by critical reflection

Theme 3. Practice is shaped by meaningful engagement with families and/or the community.

To be rated Exceeding NQS in a quality area, all standards in the quality area must be rated Exceeding NQS.

For more information go to the *Guide to the NQF* at ACECQA:

https://www.acecqa.gov.au/sites/default/files/2018-03/Guide-to-the-NQF_0.pdf

Reminder - New Child Care Package: PRODA

From 2 July 2018 there will be a New Child Care Package that includes a new Child Care Subsidy.

All providers and services must register for a PRODA (Provider Digital Access) account in order to transition from a CCB Approved service to a CCS Approved service.

To ensure the continuity of family payments after 2 July 2018, relevant staff in your organisation must be able to interact with the new Child Care Subsidy System (CCSS).

Further information see: <https://www.education.gov.au/transitioning-new-child-care-package> and <https://www.education.gov.au/child-care-providers>.

Contact Details

Education Standards Board

Phone: 08 8226 0077 or 1800 882 413

Website: www.esb.sa.gov.au

Email: EducationStandardsBoard@sa.gov.au